

# BINTREE PARISH COUNCIL

## MINUTES of ANNUAL MEETING of BINTREE PARISH COUNCIL

which took place on

**Tuesday, 25<sup>th</sup> May 2021**

**Councillors Present:** C Langford, G Frost, J Jones, R Took, D Pitcher

### 25/21 Election of Chairman

Cllr Jones proposed that Cllr Frost should take up the role as Parish Council Chairman. Cllr Frost declined due to current workload.

Cllr Pitcher proposed that Cllr Langford should continue as Parish Council Chairman for the forthcoming year, seconded by Cllr Frost and carried

### 26/21 To accept apologies for absence

None received at the meeting. Apologies received from Cllr Sargent after the meeting.

### 27/21 Declarations of interest on items on the agenda and considerations of any requests for dispensations

None declared.

### 28/21 Election of Vice-Chair

Cllr Langford proposed Cllr Frost continue as Vice-Chair for another year, seconded by Cllr Jones and carried.

### 29/21 To agree the minutes of the Parish Council meeting held virtually on 23<sup>rd</sup> March 2021

Cllr Frost proposed that the minutes of this meeting be accepted. Seconded by Cllr Langford and carried.

### 30/21 Public participation

None present

### 31/21 To consider advertising for filling the vacant Clerk position

Nobody has applied for the vacant Clerk position at present. Further advertising for the position was discussed with suggestions of also placing a poster advert on the playing field and posts around the village, in addition to the proposed entry in the forthcoming newsletter.

Cllr Jones has received two quotes for printing 120 double-sided copies of the proposed newsletter. Cllr Langford will approach another printer for a third quote.

### 32/21 Finance

- a. Income reported
  - i. Parish Precept – 1<sup>st</sup> payment      £2250
- b. Expenditure items approved
  - i. NALC membership                      £107.76
  - ii. Hedgecutting                              £ 70.00
  - iii. PC insurance                              £155.15 annual, or £147-39 for 3 year rate stability agreement
  - iv. It was noted that approval was given in previous meetings for commencement of an agreement with the Community Heartbeat Trust (CHT) to install and manage a defibrillator in the village telephone box
- c. To approve the Certificate of Exemption – AGAR 2020/21 Part 2
  - i. Cllr Frost proposed the Certificate of Exemption for approval, seconded by Cllr Langford and carried. Cllr Langford signed the certificate as Chair.
- d. To approve the Annual Governance Statement 2020/21
  - i. Cllr Frost proposed the Annual Governance Statement for approval, seconded by Cllr Langford and carried. Cllr Langford signed the statement as Chair.
- e. To approve the Accounting Statements 2020/21
  - i. Cllr Frost proposed the Accounting Statements 2020/21 for approval, seconded by Cllr Langford and carried. Cllr Langford signed the statement as Chair.

### 33/21 To receive an update on the defibrillator project plan

Quotes are being sought from contractors who can refurbish the village telephone box prior to installation of a defibrillator. CHT can provide suitable paint for telephone box refurbishment upon receiving a signed contract to enter an ongoing support agreement for a defib. Public support and participation in the defib project will be sought via the newsletter. It was agreed to contact CHT to commence a contract with them for installation and ongoing management of a defibrillator, also requesting suitable paint for the telephone box refurbishment.

### 34/21 Planning applications

**3PL/2021/0508/F** – Algy's Farm Shop development – The Parish Council is generally supportive of this proposal. However, councillors and a number of residents have raised concerns around the foul-water processing part of the application

- There is a concern about the possibility of foul water entering the ditch alongside the village green should anything go wrong with the proposed sewage treatment plant.
- There is a concern about the additional flow this development would add to the ditch which has been observed to run at high levels over recent winters as it is.
- Has direct connection of this development into mains sewers been sufficiently investigated as that would be preferable to a separate sewage treatment plant?

Cllr Frost shall report these concerns to Breckland Planning

### 35/21 Highways matters

Status update on previously reported items:

- The drain on the corner of Church Road and the The Street has been recently unblocked but the pothole remains

- The drain on Foulsham Road on the south side of the A1067 has been cleared

Any new matters that need reporting:

- The drain on Foulsham Road on the north side of the A1067 near the junction still overflows in heavy rain

### **36/21 To discuss anti-social behaviour observed in the village**

Recent concerns about anti-social behaviour observed in the village were discussed. It is proposed that the Parish Council write to the local Police to request more support and local patrols, Cllr Langford to propose a draft letter. A section will also be added to the forthcoming newsletter to warn parishioners and remind them to contact the Police on 110 if any such anti-social behaviour is observed again, Cllr Jones to propose some wording.

### **37/21 Correspondence**

None received.

### **38/21 To receive any items for inclusion on the next agenda**

Cllr Langford requested that a point about local footpaths be added to the next agenda re: investigating the possibility of forming a new off road footpath route from Bintree to Twyford alongside the A1067 making use of the old road now partially hidden in trees.

### **39/21 To confirm the date of next meeting of the Parish Council to be held on 22<sup>nd</sup> July 2021**

This was agreed.

The meeting closed at 6-30pm.

bintreepc@outlook.com