

BINTREE PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN ST. SWITHUN CHURCH, BINTREE ON THURSDAY 23RD MAY 2024 AT 7.00 P.M.

Present:- Cllr R Tooke, Cllr C Bone and Cllr J Hoskins

Others Present:- Mrs G Hubbard, Clerk

1. To elect the Chairman of the Parish Council for the forthcoming year.

Cllr Hoskins proposed Cllr Tooke, seconded by Cllr Bone. Cllr Tooke accepted the position but explained that she only wants to hold the position for a three month period, so a new Chairman will have to be appointed in September.

2. Clerk to receive signed Declaration of Acceptance of Office form.

The Clerk received the signed Declaration of Acceptance of Office form.

3. Welcome by the Chairman and to consider accepting apologies for absence.

Cllr Tooke welcomed those present to the meeting. Apologies for absence were received from Cllr C Langford and these were accepted. Dist. Cllr Gordon Bambridge had also sent apologies for absence.

4. To receive declarations of interest and consideration of any requests for dispensations.

None were received.

5. To elect the Vice Chairman of the Parish Council for the forthcoming year.

Cllr Tooke proposed Cllr Hoskins, seconded by Cllr Bone. Cllr Hoskins accepted the position.

6. To confirm and accept the minutes of the meeting held on 21st March.

The minutes had been circulated. Cllr Hoskins proposed the minutes of March 21st be accepted as true and accurate records of the meetings, seconded by Cllr Tooke and carried. So Cllr Tooke signed the minutes.

7. To discuss any matters arising from the minutes of March (not on the agenda).

There were no matters to discuss.

Public Participation Period

No members of the public were present.

8. To discuss any correspondence received.

An email had been received concerning the state of the graveyard from Graham Daines.. A reply will be sent stating the Parish Council is trying very hard to rectify the situation and it was discussed at this meeting. The invoice from Leeroy Services will be discussed when it is received. The graveyard has now been cut. The Parrish Council will monitor the situation and there is a contingency plan in place should it be needed. .He was asked to inform the Clerk when he carries out some grass cutting but she has not had any contact from him. Cllr Bone offered to cut it when he can to try to make it look better.



9. To authorise any necessary Financial Payments if possible.

Quotes for insurance had been obtained and the Parish Council will be using Zurich Insurance as they obtain a considerable saving by switching. The premium is £241.00 compared to £315.92 with Ansvar Insurance.

Clerk's salary for April - May £389.52 HMRC tax for April - May £97.20
Clerk's expenses for April - May £51.66 C Morton (internal audit)) £25.00

10. To adopt the end of year accounts.

Cllr Tooke proposed that the end of year accounts be adopted, seconded by Cllr Hoskins and carried.

11. To adopt the AGAR, Certificate of Exemption and discuss the Internal Auditor's Report.

Cllr Tooke proposed that the AGAR, Certificate of Exemption and Annual Governance Statement be adopted, seconded by Cllr Bone and carried.

12. To discuss any Planning Issues, if necessary.

There were no planning issues to discuss.

13. To receive an update on the defibrillator project - training.

Cllr Tooke has spoken to Cllr Langford and she now has the numbers in order to check the defibrillator regularly. Regular maintenance has been carried out. The organisation will come to Bintree and carry out some training but they need to be given the date and how many people are coming to the training.

14. To discuss Highways Matters

There are a number of potholes which have white marks around them. An email has been received from Norfolk County Council to say that the drains are cleared but they are not, so Cllr Bone will chase this situation. N.C.C. did not travel up as far as they should have regarding the clearing of the drains.

a. To gather any current concerns with highways around the village.
There are no current concerns.

b. To discuss Road Sweeping solution for The Street.
Cllr Bone is dealing with this situation.

15. To discuss Bintree Village Green rental by Mr Garrod.

The Clerk had contacted Mr Garrod to ask if he was acceptable to a raise of £10.00 on his rent, making it £60.00 instead of £50.00. Mr Garrod wishes to increase the amount of rent he pays from £50.00 to £75.00 and this was welcoming news.



16. To discuss any ideas regarding how to recruit some more Parish Councillors.

The current Parish Councillors are trying to recruit more Parish Councillors but have not received a warm reception on this matter from anyone. Advertising has taken place on the notice board and website but to no avail. There are two vacancies and it would be very useful to fill them or at least one. It is very difficult to get residents to engage and show any interest in becoming a Parish Councillor. The current members will continue to try to persuade some residents to join the Parish Council.

17. To receive items for the next agenda.

To discuss the grass cutting situation

To get an update on whether Leeroy Services are reporting to the Clerk their grass cutting

To receive a report from the Bintree Relief In Need Charity and discuss the accounts

To discuss footpaths

18. To agree date and time of next Parish Council meeting.

The date of the next Parish Council meeting will take place on Thursday 25th July at 7.00 p.m. in St. Swithun Church, Bintree.

As there was no further business to discuss, the Chairman thanked everyone for their attendance and declared the meeting closed at 8.00 p.m.

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Chairman

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Date